

ABQ Uptown Growers' Market Rules & Regulations 2011

Thank you for your interest in participating in the ABQ Uptown Growers' Market! The purpose of the ABQ Uptown Growers' Market is to provide a seasonal market for fresh fruits and vegetables. Please read the following list of Vendor requirements. By signing and submitting this list of rules and regulations, you agree to conform to and abide by all laws of the City of Albuquerque, County of Bernalillo and State of New Mexico as well as the Rules and Regulations of the ABQ Uptown Growers' Market.

1. Each Vendor must register with the Market Management before participating in the Market.
2. Products sold at the Market must be grown, produced or handmade by the Vendor or his/her family. Resale or Brokered items are not permitted. There may be exceptions to this rule but exceptions must be presented to the market manager and all final decisions are made by the market manager.
3. Vendors agree that 100% of the produce sold is grown in the State of New Mexico.
4. No more than 25% of the individual booths will be allowed to display and sell homemade crafts.
5. The Market Management reserves the right to inspect the farm at any time and as many times as needed during the growing season.
6. The Albuquerque Fire Marshal's Office has specific guidelines, which are listed below. These guidelines must be adhered to at all times while participating in the market.
 - a. Location: Canopies shall not be located within 20 feet of lot lines, buildings, or generators. Canopies shall not be located within 10 feet of propane tanks less than 500 gallons.
 - b. Smoking: Approved "No Smoking" signs must be posted in each canopy. Smoking shall be prohibited at vendor booths and within the market area during market hours.
 - c. Generators: All generators shall be isolated from contact with the public by fencing or by other approved means. One 3A—40BC Fire Extinguisher, serviced and tagged is required per generator.
 - d. Fire Extinguishers: Chili roasters are required to have their own extinguisher, provided by the vendor serviced and tagged, with a minimum of a 3A : 40 BC rating.
 - e. Vendors will be allowed to park their vehicles next to a canopy, provided the canopy is constructed of a flame-resistant material or treated with a flame retardant in an approved manner and canopy is not used for cooking.
7. Vendor Tents are not permitted. Canopies, however, are permitted and must be equal to or smaller than 12' x 12' in size to provide shade for Vendors and Consumers. Canopies larger than 12' x 12' are not permitted. 12x12 canopies cannot be used with single space rental.
8. Vendors must have all required business licenses, tax licenses and or health permits available at their booths for Market Management or various Permit Inspectors. In addition, please provide the ABQ Uptown Growers' Market a copy of all required licenses and permits.
9. Market spaces are assigned on a participation consistency basis. Reserved spaces (paid for with seasonal fee) may be released after 6:40 am. The Market Manager has final authority regarding space assignments and utilization. Vendors agree to adhere to the final decisions by the Market Manager.
10. Booth set up is to be completed no later than 15 minutes prior to Market opening. Market tear down is to begin immediately after the posted Market closing. Refuse removal will begin 15 minutes after Market closing; your space must be left clean and clear. The Market is not responsible for Vendors or product after Market closing.
11. Participation fees will be collected before the end of each market day. Contact the Market Manager regarding participation fees.
12. Please maintain and leave your booth space in a clean and professional manner.
13. Vendors are not permitted to have pets in the market place. The public will be asked to carry or leash any pets brought to the market place.

14. Vendors are expected to behave in a professional manner. They shall not shout, use profanity, or play loud music. In addition, Vendors are required to wear shirts and shoes at all times.
15. Vendors shall not distribute letters, pamphlets, or petitions to other Vendors or Customers and shall not solicit other Vendors or Customers to support other organizations or fund raising. However, newsletters and occasional information from local non-profits may be distributed.
16. Vendors are prohibited from cooking/frying on premises, with the exception of chili roasters. Cooking or reheating for sampling will be allowed with city approval.
17. Vendors are prohibited from selling:
 - a. Cookies
 - b. Pottery
 - c. Hot foods such as burritos and fry bread
 - d. Jewelry
 - e. Promotional items, with the exception of Growers' Market t-shirts, Market baskets and Market bags
 - f. Items that compete with ABQ Uptown retailers. This decision is made by market manager in collaboration with ABQ Uptown management.
18. Please ensure all items are clearly marked with pricing. Please do not display special discount signs. Market Management reserves the right to remove signs, merchandise or materials deemed questionable. Customers like to see prices so they do not need to ask!
19. Fruit and vegetable vendors, baked good vendors and anyone doing sampling or tasting must have a jug of water for hand washing, soap, hand sanitizer, a catch bucket, trash receptacle, paper towels and premixed sanitizer solution at their booth.
20. The market manager will request daily, weekly or monthly gross sales numbers from you. Figures are combined from all vendors and provided to the NM Farmer's Market Association.
21. The Market Management has complete authority to interpret and implement policy on the Market site. Market Management has final say with regards to all matters regarding Market safety and viability.

For additional information please visit the following websites:

<http://www.cabq.gov/envhealth/>

<http://farmersmarketsnm.org/>

I agree to adhere to the above listed Rules and Regulations for the ABQ Uptown Growers' Market. I understand that I can be asked to leave the market for any reason, including violation of any of these rules and regulations.

Vendor Name Vendor Signature _____ Date _____ Business Name _____